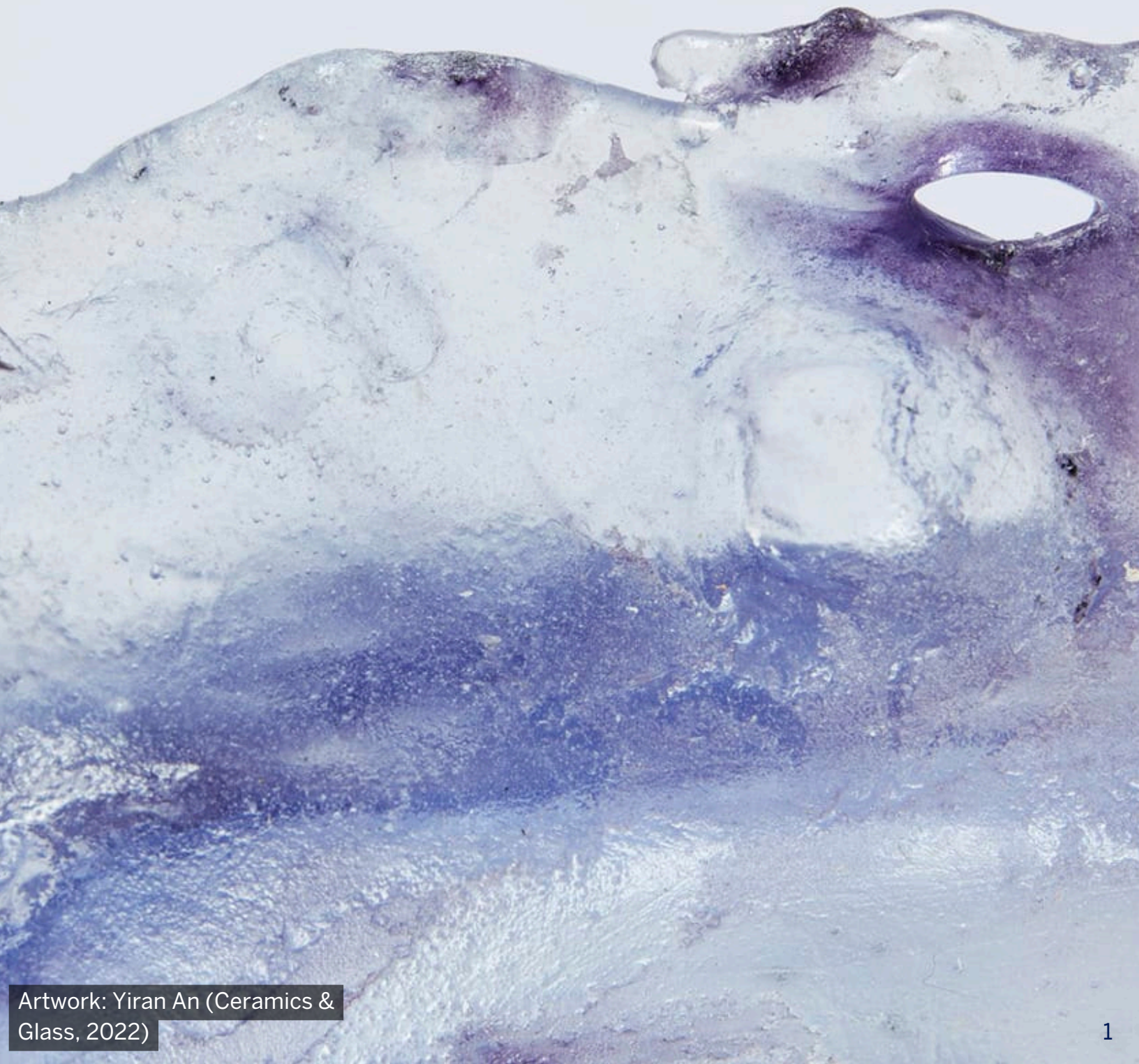


RCA

Senior Tutor (Research) Service Design June 2024



Artwork: Yiran An (Ceramics & Glass, 2022)

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Photo: Richard Haughton

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WELCOME TO THE RCA

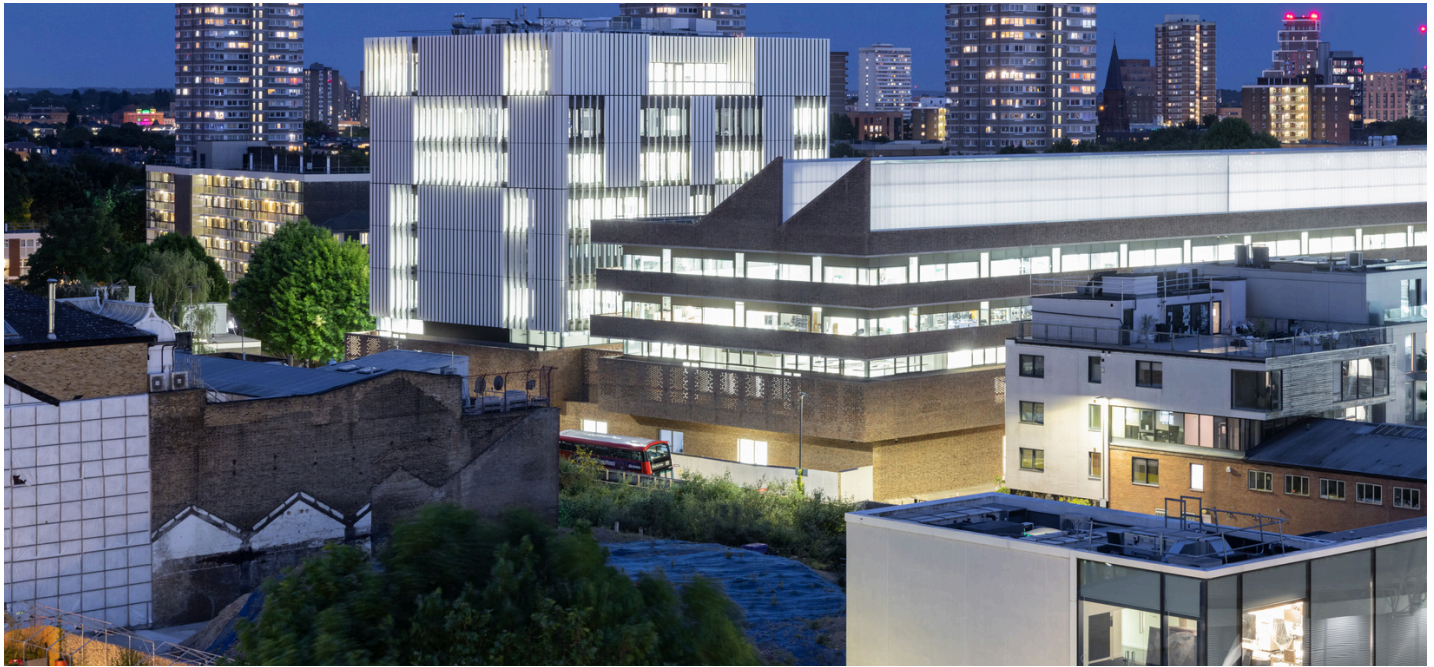


Photo: Iwan Baan

Founded in 1837, the Royal College of Art is the world's largest community of postgraduate art and design students. It is also the oldest art and design university-level institution in continuous operation and has been ranked as the world's number one art and design university for a remarkable nine consecutive years, according to the QS World University Rankings by Subject 2023 – the worldwide survey of academic and industry opinion.

The RCA is research-led and recognised in the UK-wide REF (Research Excellence Framework) as the UK's most research-intensive institution – with an increased proportion of the College's outputs classed as 'internationally excellent' and 'world-leading' in the most recent REF assessment of 2021.

Studying at the RCA is the starting point for the world's creative leaders. With more than 25,000 RCA alumni across the globe, the RCA's graduates form a unique international network of artists, designers, creators, and innovators. Every year, RCA alumni are recognised as leaders in their discipline, making national and international headlines for their work, which shapes the world we live in. Its graduate start-up incubator, InnovationRCA, is one of the most successful in the country with a high proportion of female start-up founders and a high 'survival' percentage after five years of trading.

More than 2,800 students are spread across four schools and research and academic departments, studying at Graduate Diploma, MA, MFA, MDes, MArch, MEd, MRes, MPhil and PhD levels. The College's mix of professionalism and creative freedom, together with its renowned academic community and rigorous academic framework provides the ecosystem in which students flourish and achieve their highest potential.



Photo: Richard Haughton

In addition, the RCA has a number of established and planned research centres: the Helen Hamlyn Centre for Design; the Material Science Research Centre (which includes the Materials Futures Research Group and the Textiles Circularity Centre); the Intelligent Mobility Design Centre, Computer Science Research Centre, and a future centre in Drawing. The RCA is also home to one of the UK's most successful university incubators, InnovationRCA.

The RCA espouses a hybrid approach, supporting 'traditional' making and technical skills in fine and applied art and design alongside the foundational sciences, engineering and technology which underpin designers' ability to solve today's global challenges. The RCA champions the value of interdisciplinary learning and was the first art and design university in the world to implement a STEAM (Science, Technology, Engineering, Art and Design and Mathematics) academic vision, with investment in new faculty posts in Materials Science; Computer Science and Robotics alongside art and design disciplines. By applying creative insights to evidence-based science, its staff, students, researchers, and start-ups are addressing major global challenges such as rapid urbanisation and transport; loss of biodiversity; ageing populations; unsustainable consumption and production; and the rise of AI.

Our Strategy

The RCA's strategic vision is to increase its influence on the world stage of globally ranked universities, punching significantly above its weight, and attracting, supporting and convening the world's most talented faculty, students, artists, designers and creative leaders. For more information on The RCA's Strategic Plan 2022–27, please click on this link: [Strategic Plan 2022–27](#).

Our People



Photo: Richard Haughton

The role of Royal Visitor to the RCA was taken on by The former Prince of Wales – now His Majesty The King – in 2018. The announcement of HM The King’s retained Patronage of the RCA marks the first anniversary of Their Majesties’ Coronation. As part of the official Coronation Concert in May 2023, the Royal College of Art along with The Royal Ballet, The Royal Opera, the Royal Shakespeare Company, and the Royal College of Music came together for the first time ever to create a spectacular one-off performance, with a striking visual backdrop of specially-designed artworks contributed by students from the Royal College of Art.

The RCA’s Chancellor is Sir Jony Ive, and the Pro-Chancellor and Chair of Council is Sir Peter Bazalgette (please see link to Council independent members’ biographies). The RCA’s President & Vice-Chancellor – the CEO of the institution – is Professor Christoph Lindner who joined the College in April 2024.

The RCA’s academic faculty bring world-leading expertise and industry knowledge to the practice-based model of teaching. There is a core academic and research workforce of 196 FTE, supported by around 215 Associate Lecturers and a wide range of Guest Lecturers who bring ‘live’ industry experience into the taught curriculum – for example, Amin Taha of GrantOn design, whose work was twice shortlisted for the RIBA Stirling Prize, in 2017 and 2021, teaches in the School of Architecture; and Yao Yingjia, who is Vice President and Chief Designer at Lenovo teaches in the School of Design.

The RCA combines contemporary and industry-focused teaching perspectives. It also employs a team of 95 highly skilled technicians, many of whom themselves have postgraduate qualifications in their fields of specialism, which range from rapid prototyping and subtractive manufacturing to film and sound engineering, and from digital modelling to metal fabrication and jewellery making.

Our Values



Photo: Shaun James

The RCA community operates in line with four agreed values:

Curiosity

We have a tenacious commitment to innovation and openness to change. We positively interrogate ideas, assumptions and plans and welcome the honest scrutiny that is alive in a learning community.

Inclusion

We celebrate diversity and embrace difference as a source of strength. We strive for an inclusive RCA community, removing barriers and challenging exclusionary and discriminatory practices.

Collaboration

We value what happens together and we help and support each other to achieve our collective goals. We work in partnership with our students, staff, alumni, institutions and communities across the globe to make a lasting difference.

Integrity

We are always willing to listen, we offer constructive feedback and we promote accountability, building relationships of mutual trust and respect. We are resilient in the face of challenges, pursuing outcomes with individual, cultural, societal and economic impact.

School of Design



Photo: Richard Haughton

The School of Design offers programmes that engage with a broad spectrum of design from the industry-focused, through collaboration with engineering and science, to the experimental and theoretical. With a strong culture of innovation, experimentation and debate, as well as research degrees at MPhil and PhD level, the School explores the boundaries of knowledge in the fields of industrial design, design engineering, product design, service design, critical design, systems and services, social innovation, new materials, globalisation and the discourse between international pedagogies and manufacturing.

Service Design



Photo: Richard Haughton

The RCA Service Design course was established in 2011 and since then has become the world's leading service design course producing cohorts of successful and influential designers working in the commercial and public sector. The programme offers a one-year Masters MA (RCA) as well as growing research activities including MPhil / PhD programmes. The Masters programme takes a diverse range of applicants (engineers, technologists, designers, commercially experienced people and from many other disciplines) and introduces them to service design projects, team working and innovation processes. The programme is founded on a wide spectrum of principles to enable graduates to build their own approach to service design with confidence and purpose. The programme works closely with partners from technology, business, government and the public sector on live team based project work with an underlying academic framework of tools and a series of practitioner talks and seminars with external experts.

Senior Tutor (Research) Service Design



Photo: Richard Haughton

Purpose of the post:

Reporting directly to the Head of Programme, you will contribute to the teaching programme and be responsible for the implementation, development and day-to-day management of a significant aspect of the Programme. This will involve initiating elements of the course through curriculum development, the pastoral care of students, managing visiting staff, co-ordinating related external projects and promoting the Programme through exhibition and through liaison with other institutions and industry. As Senior Tutor, you will be expected to promote the study of your subject by practice, teaching and research.

The role is a critical to the success of the course as we ensure that we build on the strong foundation and international reputation. The successful candidate will join an experienced and friendly team and bring passion and knowledge of current practice and leading research and play a leading role with the PhD research programme, Masters students, industry seminars and external research finding.

Main Duties and Responsibilities:

Learning & teaching:

- Support and implement teaching excellence and outstanding student experience through innovative, appropriate, and up to date research-informed curriculum, content and learning and teaching strategies, as required by the Dean and Assistant Dean (Education).
- Provide academic, pastoral and technical (as appropriate) tutorial support to students, via a variety of learning and teaching methods
- Provide regular feedback to students to help them develop their skills and improve the quality of their work
- Participate in the assessment of student work where appropriate and required, including through participation in the assessment board as required, ensuring a rigorous and fair assessment of student work
- If directed by the head of programme, lead a designated high quality project, ensuring delivery on time and on budget
- Contribute to, deliver and where appropriate lead on cross-college, cross-school and cross-disciplinary teaching and research activities as requested by a Dean, Assistant Dean or Director
- Keep abreast of innovation and best practice in learning and teaching in own subject including through having or undertaking the PGCert in Learning and Teaching, and the Fellowship, Senior Fellowship, or Principle Fellowship of the Higher Education Academy
- Continually update own knowledge and understanding in academic specialism and across the School or Directorate
- Supervise research students in areas related to the College's expertise and research strategy
- Contribute to the development and enhancement of new and existing programmes and pathways, ensuring high quality academic content and innovation in learning and teaching, and assessment
- Contribute to teaching delivery, leading on allocated areas and delivering high quality teaching content that meets the needs of individual students and collaborative group work
- Chair relevant assessment boards as permitted under college regulations as required
- Explore and exploit the possibilities for collaboration with programmes in and beyond the school
- Brief external contributors to programmes, such as guest lecturers or speakers from industry, ensuring support and guidance as appropriate to the programme

Research:

- Develop and keep up to date a five year individual research plan, reviewed and updated annually, related to the School's research strategy and aligned with the College's research strategy.
- Disseminate research findings through appropriate channels, and in line with the College's overall strategy
- Determine relevant research objectives and prepare proposals tailored to the appropriate audiences
- Consistently produce research outputs of at least 3* REF quality to enable submission to the REF
- Ensure that research makes a significant contribution to the overall standing of the School or Directorate

- Conduct and lead research projects, building a programme of research which contributes to the overall standing and reputation of the College and contribute to school research funding targets
- Lead a research group, if appropriate, managing successful delivery of research objectives, and ensuring effective collaboration high quality outputs
- Provide research mentoring to tutors or others as appropriate, supporting and advising on research projects to help ensure optimal outcomes
- Develop and submit funding bids making a significant contribution to securing research funding in line with School or institutional research targets
- Explore and exploit the possibilities for research collaboration with colleagues within the school and externally.

Academic management, administration & citizenship:

- Participate in student recruitment, including assessing student ability and potential to inform recruitment decisions
- Promote the College to potential students, through speaking engagements, attendance at promotional events, or other relevant activities
- Lead field trips in line with programme requirements, supporting student learning and helping to ensure pedagogic value from such trips
- Undertake risk assessments for work as necessary, complying with the necessary policies and procedures and ensuring the safety of students and colleagues
- Participate in college committees as appropriate, contributing to sound decision making
- Contribute to annual programme monitoring, ensuring quality and identifying areas for improvement
- Support the development of tutors and associate lecturers through mentoring, advice and feedback
- Manage projects to ensure high quality delivery on time to budget
- Contribute to the College's strategic plan

Knowledge transfer & executive education:

- Actively build relationships with industry, and other relevant funding partners to promote the College and its students, to develop potential knowledge exchange opportunities
- Actively engage in developing funding and tailored courses, and other relevant funding partners for Executive Education
- Lead proposals for knowledge exchange funding and manage any grants awarded to ensure delivery of objectives
- Develop opportunities for knowledge exchange and lead on knowledge exchange projects ensuring value for the College

Person Specification

Essential characteristics of the postholder:

- First degree in a relevant specialism
- A doctorate in relevant field
- A postgraduate certificate (PGCert) in higher education and/or accredited fellow of the Higher Education Academy, or commitment to undertake appropriate training to achieve such within two years of appointment
- If supervising research students, have completed research supervision training or to undertake and complete appropriate training within two years of appointment before commencing supervision
- Commitment to high quality teaching and fostering a positive learning environment for students
- Commitment to continuous professional development
- Commitment to equality of opportunity and the ability to work harmoniously with colleagues and students of all cultures and backgrounds
- Evidence of the ability to supervise academic work at masters and doctoral level
- Proven record of producing research outputs of at least 3* REF quality

Desirable characteristics of the postholder:

- A recognised international profile in relevant field relevant to the RCA's academic portfolio
- Significant contribution as an effective teacher of postgraduate students and researcher , offering a significant contribution to the advancement of the subject
- Experience of devising and teaching courses, and setting and assessing written work at postgraduate degree level
- Evidence of the ability to act as principal investigator or co-investigator



Photo: Richard Haughton

Pay & Benefits

Additional Information:

- Salary working 1FTE, Grade 10- £61,696 - £68,914 per annum inclusive of London Allowance, pro-rata for part-time staff
- 30 days annual leave plus extended breaks at Christmas and Easter pro-rata for part-time staff
- A contributory defined benefit pension scheme and interest-free season ticket loan are available
- The appointment is permanent subject to a two-year probationary period.
- Time to conduct research will be allocated to the person appointed on the basis of the College's Academic Employment Framework. This stipulates a minimum of 20% research time for a research academic.
- The successful candidate will be required to work at Kensington Campus as well as across the RCA's other London sites (White City and Battersea) as necessary and reasonably requested.
- Term: Permanent

Post: Senior Tutor (research)

School: School of Design

Programme: Service Design

Grade: 10

Responsible to: Head of Programme

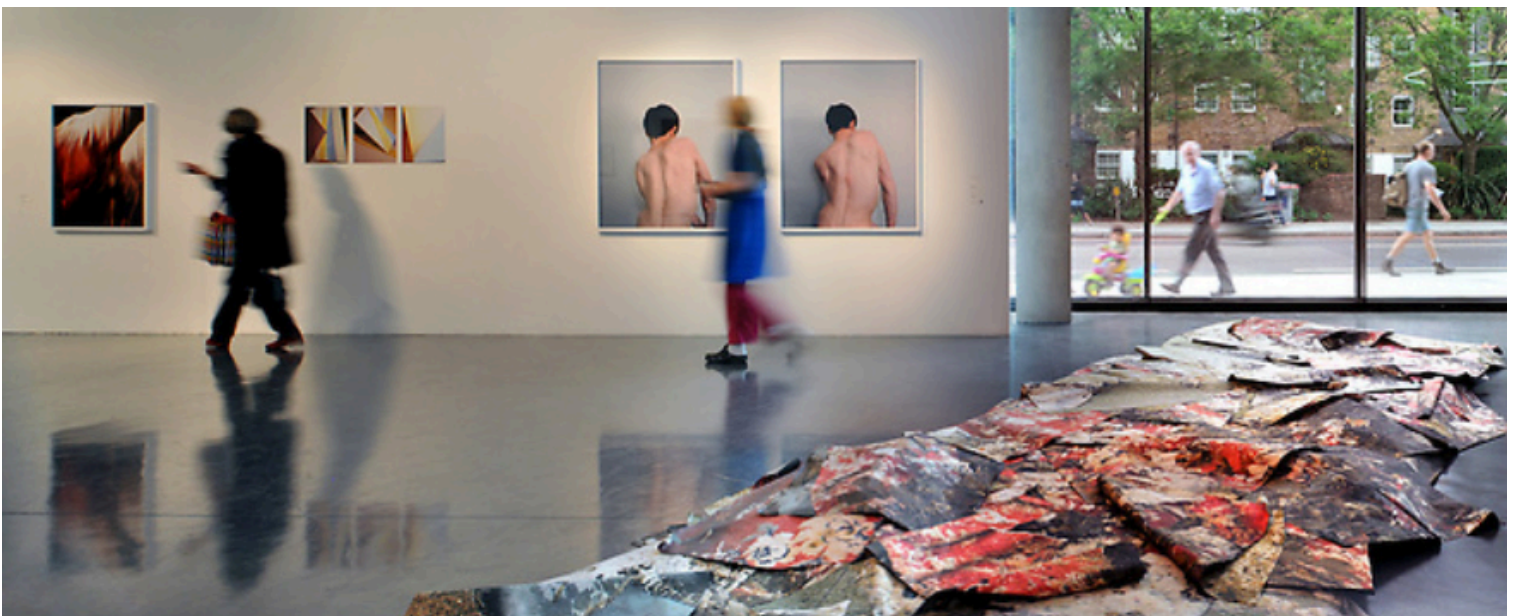


Photo: Philip Vale

Pension

The Royal College of Art is a member of the Superannuation Arrangements of the University of London (SAUL) which is a contributory defined benefit pension scheme. The college will contribute a sum equal to 16% of your salary while you pay 6%.

Holiday

30 days paid leave a year plus bank and public holidays normally observed in England and Wales. In addition, the college is normally closed for six days a year, one day on either side of Easter and the remainder between Christmas and New Year. Part-time staff will be entitled to the pro rata equivalent.

Season ticket loans

Interest-free loans are available for staff to purchase annual season tickets.

Enhanced maternity and adoption pay

Qualifying employees are entitled to enhanced maternity/adoption pay: 26 weeks' full pay, 13 weeks Statutory Maternity/Adoption Pay. This compares to the statutory provision of 90% of average pay for 6 weeks followed by Statutory Maternity/Adoption Pay for 33 weeks.

Enhanced shared parental pay

Qualifying employees are entitled to enhanced shared parental pay: up to 24 weeks' paid at the full rate of the employee's normal pay (only in the first 26 weeks following the start of maternity/adoption leave), followed by 13 weeks Statutory Shared Parental Pay. This compares to the statutory provision of up to 37 weeks paid at the statutory rate or 90% of average weekly earnings, whichever is lower.

Enhanced paternity pay

Qualifying employees are entitled to two weeks' paternity leave entitlement at full pay. This compares to the statutory provision of two weeks' pay at the statutory rate.

Enhanced sick pay

Occupational sick pay after three months' service is three months full pay/three months half pay.

24/7 confidential support

Staff and family members in their household have access to a free, external confidential support service for work, financial, legal, family and personal problems 24 hours a day, 365 days a year.

Occupational health

Occupational Health support for the College is provided by Imperial College's occupational health service at their South Kensington Campus.

Life Cover

Active members of the SAUL pension scheme automatically receive life cover. A lump sum of four times your salary together with a refund of your contributions and a 2/3 pension for your dependent/spouse is payable should you die whilst in employment.

Library

All staff are welcome to join the college library.

Events

All staff are welcome to attend exhibitions, lectures and private views held by academic schools and programmes.